

---

# Abacus

## The Professional Management and Lettings Agent

---

### REGISTRATION FORM

Please forward your completed registration form to Abacus by e mail, fax or post.

E mail: [enquiries@abacus-notts.co.uk](mailto:enquiries@abacus-notts.co.uk)

Fax: 0115 9528695

Post: 52 Burton Road, Carlton, Nottingham, NG4 3DH

**IMPORTANT: Returning this form indicates that you agree to the following**

Once accommodation offered is accepted the Agency Fee of £110 for 1 bedroom accommodation or £180 for 2 bedrooms will become immediately payable, this fee is not refundable should you decide not to proceed to completion

HOW DID YOU KNOW ABOUT ABACUS	
TITLE (Mr Mrs Ms Miss)	FULL NAME
MARITAL STATUS	DATE OF BIRTH DD/MM/YYYY
PRESENT ADDRESS	
	POST CODE
HOW LONG AT PRESENT ADDRESS	
Tel (Home)	Tel (work)
HOME FAX NO	WORK FAX NO
OCCUPATION	ANNUAL INCOME £
EMAIL ADDRESS	MOBILE NUMBER
IF SELF EMPLOYED STATE PROFESSION OR TRADE)	

**SECOND TENANT DETAILS IF APPLICABLE**

HOW DID YOU KNOW ABOUT ABACUS	
SURNAME (Mr Mrs Ms Miss)	FIRST NAMES
MARITAL STATUS	DATE OF BIRTH
PRESENT ADDRESS	
	POST CODE
HOW LONG AT PRESENT ADDRESS	
Tel (Home)	Tel (work)
HOME FAX NO	WORK FAX NO
OCCUPATION	ANNUAL INCOME £
EMAIL ADDRESS	MOBILE NUMBER
IF SELF EMPLOYED STATE PROFESSION OR TRADE)	

**PROPERTY REQUIREMENTS:**

HOUSE/FLAT

FURNISHED/UNFURNISHED

NO. OF BEDROOMS

GARAGE REQUIRED

AREA REQUIRED

LENGTH OF TENANCY REQUIRED

**ACCOMMODATION FOR:**

NO. OF ADULTS

NO. OF CHILDREN & AGES

NUBER & TYPE OF PETS

DO YOU SMOKE? (yes / no)

WHEN REQUIRED

RENT RANGE P.C.M  
from £        to £

Pre- viewed, vetted and selected properties will be offered to you on a regular basis. Accompanied viewings or appointments to view will be arranged for properties most suitable to your requirements

**IMPORTANT: Returning this form indicates that you agree to the following**

Once accommodation offered is accepted the Agency Fee of £100 + vat for 1 bedroom accommodation or £200 + vat for 2 bedrooms will become immediately payable, this fee is not refundable should you decide not to proceed to completion